



## Community Investment Application FAQ's

**Q: What is the Elkins-Randolph Chamber of Commerce/ What does the ERCCC Community Investment do?**

**A:** The mission of the Elkins-Randolph County Chamber of Commerce is to support the development of business opportunities, represent the common interests of business, and preserve a quality of life for businesses, employees, and citizens that fosters the local traditions of a friendly, progressive and volunteering community. The Community Investment Program of the Elkins-Randolph Chamber of Commerce is a means by which organizations may secure financial assistance for programs and/or projects that will support the development of business opportunities.

**Q: Will the Elkins-Randolph Chamber Community Investment Program fund an entire project or program?**

**A:** Entire large projects or programs will not be funded solely by ERCCC. Organizations or individuals should individually raise a portion of the required funds and gain financial support of other organizations.

**Q: What else does the Community Investment Committee consider?**

**A:** Community Investment applications must:

- Establish a need, quality, and effectiveness of the program and/or project.
- Exhibit genuine commitment toward the program and/or project.
- Identify how the program and/or project will support the development of business opportunities of Randolph County.
- Must represent the common interest of business in Randolph County.
- Project to include goals to be achieved from funding.
- Merits of the project are reviewed by the committee with final decisions made by Board of Directors.

**Q: How much money can I receive?**

**A:** Each Community Investment application is reviewed on its own merit and the committee will determine the dollar amount awarded not to exceed \$35,000.



## Elkins-Randolph Chamber of Commerce Community Investment Program Guidelines

### I. How to Apply

- Review the ERCCC Community Investment Application to ensure you qualify to be considered for a grant.
- Be sure to answer all the questions on the ERCCC Community Investment Application. The application should be typed or clearly printed.
- Applications should be sent via email to: [chamber@erccc.com](mailto:chamber@erccc.com). Mailed applications can be sent to: 10 Eleventh Street, Elkins, WV 26241.

### II. Eligibility

- Only programs and/or projects in Randolph County will be considered.
- Preferences will be given to projects which promote business opportunities to several businesses or an overall industry rather than individual business.
- Project to include goals to be achieved from funding.
- A Community Investment may be awarded to:
  - Any organization or individual delivering a project and/or program focused on carrying out the chamber's mission.

### III. Limitations

The ERCCC Community Investment Program does not fund:

- Debt Reduction

### IV. Selection Criteria

Community Investment applications will be evaluated based on one or more of the following:

- Projects and/or programs that serve the need of Randolph County.
- Projects which promote business opportunities to several businesses or an overall industry rather than individual business.
- Merits of the project are reviewed by the committee with final decisions made by Board of Directors.

### V. Community Investment Program Recipient Requirements

- Appropriate publicity regarding the receipt of the ERCCC Community Investment should be coordinated by the recipient and communicated in writing to the Grant ERCCC Community Investment Committee prior to any release.
- Pictures and/or press clipping related to the project and/or program.
- At the end of 12 months a report to be submitted to the Elkins-Randolph Chamber of Commerce evaluating the project and progress towards achieving goals.



## Elkins-Randolph Chamber of Commerce Community Investment Program Application

1) Business/Individual/Organization: \_\_\_\_\_

2) Mailing Address: \_\_\_\_\_

3) Contact Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: Primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

4) Brief description of project and/or program for which you are seeking funds:

---

---

---

---

---

---

---

---

5) How will the project and/ or program support the development of business opportunities?

---

---

---

---



6) How does the project and/or program represent the common interest of business in our community?

---

---

---

---

---

---

---

7) Will the project and/or program preserve a quality of life for business, employees and citizens in our community?

---

---

---

---

---

---

---

8) How will the project and/or program foster the local traditions of a friendly, progressive, and volunteering community?

---

---

---

---

---

---

---



9) Describe how the project and/or program will provide networking opportunities for businesses in the community.

---

---

---

---

---

---

---

10) Will your project and/or program provide educational opportunities for businesses in the community? If so, please explain.

---

---

---

---

---

---

---

11) How many volunteers will be involved with the project and/or program? \_\_\_\_\_

12) Matching funds:

Do you have matching funds? \_\_\_\_\_ How much? \_\_\_\_\_

Source of matching funds? \_\_\_\_\_ Have you received matching funds? \_\_\_\_\_

13) Is your business or organization an Elkins-Randolph Chamber Member? \_\_\_\_\_

14) Funding request amount: \_\_\_\_\_

15) Please provide a detailed budget of the project and/or program.